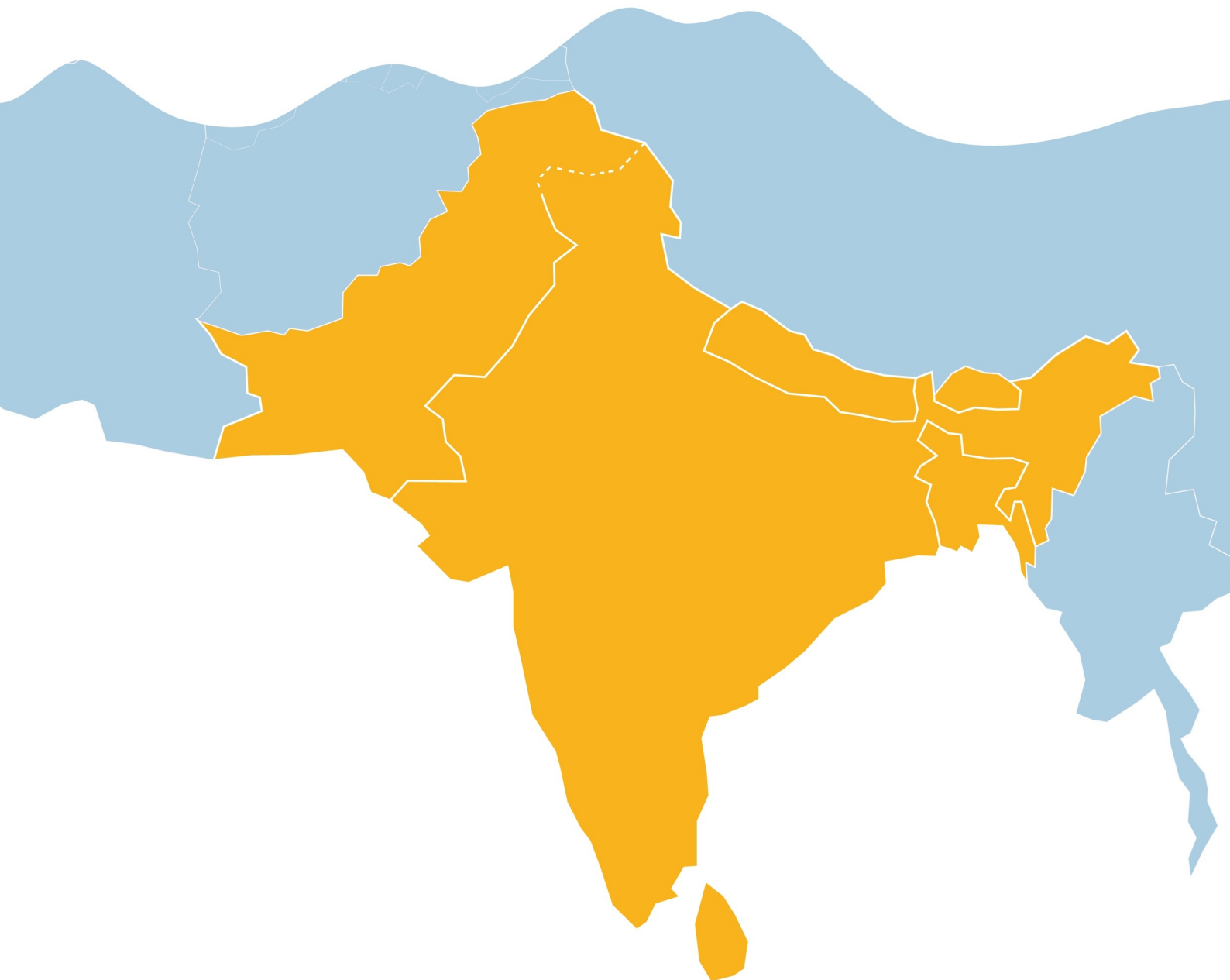


ERSTI-READER

FOR STUDENTS FROM STUDENTS



CONTENT

FOREWORD	2
FACHSCHAFT, FACHSCHAFTSRAT, STUDIENFACHSCHAFT - WHAT DOES THAT MEAN?.....	3
TIPS AND TRICKS FOR STUDYING	5
THE UNFOUNDED FEARS AT THE BEGINNING	6
CONSULTATION, SPORTS AND COURSES	7
IMPORTANT PLACES.....	8
MOBILITY.....	10
DSCHUNGELBUCH.....	10
COMING HOME SAFELY AT NIGHT	12
DISCRIMINATION, WHO CAN HELP?	13
AUTONOMOUS ANTIRACISM DEPARTMENT	13
WOMEN* AND NON-BINERY DEPARTMENT.....	13
QUEER DEPARTMENT	14
STUDYING WITH CHILD	15
STUDYING WITH DISABILITY OR CHRONIC DISEASE	16
WHAT ELSE DO WE DO.....	17
STATUTE OF THE STUDIENFACHSCHAFT SAI	23



FOREWORD

Dear new students,

Congratulations, on choosing one of the programs at the South Asia Institute (SAI). We, the Fachschaftsrat (student council), extend a warm welcome to your second home. As you start your degree you will be entering a new stage of life, and we would like to be a part of that process. This reader will help you with the familiarization phase, clearing up some ambiguities and uncertainties. In this booklet you will find information about events outside the curriculum, as well as some other things that may interest.

Best regards,

Your Fachschaftsrat



Contact:

sfs-sai@stura.uni-heidelberg.de

Website:

<https://fssai.stura.uni-heidelberg.de>

Facebook:

<https://www.facebook.com/groups/128494897342609/>

<https://www.facebook.com/fachschaftsai/>

FACHSCHAFT, FACHSCHAFTSRAT, STUDIENFACHSCHAFT – WHAT DOES THAT MEAN?

Part of the **Studienfachschaft** (**SFS**, student body) are all students of one subject. All those who are enrolled are also automatically part of the Studienfachschaft of their subject. To be able to differentiate between the students of a faculty (juristically: "Fachschaft") and those of a subject ("Fachschaft" in the colloquial sense), the latter is called Studienfachschaft.

The Studienfachschaft at the South Asia Institute includes all students enrolled in the following subjects:

841 - BA, Mag and Prom. History of South Asia

845 - Mag and Prom. Classical Indology

846 - Mag and Prom. Modern Indology

851 - Mag and Prom. Political Science of South Asia

852 - BA and MA South Asian Studies

902 - BA and MA Cultural and Religious History
South Asia

903 - BA and MA Modern Languages and Literatures
South Asia

926 - MA Health and Society in South Asia

The **Fachschaftsrat** (, student council) consists of annually elected members who represent the interests of the Studienfachschaft. In addition, the Council implements the resolutions of the Fachschaftsvollversammlung.

Tasks include:

- Convening and directing the Fachschafts-vollversammlung
- Executing resolutions of the Fachschafts-vollversammlung
- Directing finances
- Participating in the curriculum design
- Cooperating and communicating with faculty members in the relevant programs
- Providing devices and information for the student members

Every week the Fachschaftsrat heads the **Fachschaftsvollversammlung (FSVV)**, student general assembly). All members of the Studienfachschaft can take part and are cordially invited. Unscheduled assemblies are also convened regularly to give everyone the opportunity to express their opinion.



Sometimes we get food. ;-)

TIPS AND TRICKS FOR STUDYING

There are three things that will greatly simplify your studies and getting started. Please familiarize yourself with these before you begin your studies. The members of the Fachschaftsrat are happy to help.

1. **Student ID:**

- a. Validates the card at the vending machine in the Zentralmensa or Seminarstraße 2.
- b. Unlock your student ID online, only then you can use all functions properly.

2. Set up a forwarding of your **university email address**, because all emails of the university go only to your university email. Alternatively, you can add your address to an email client (such as Mozilla Thunderbird) as an account.

3. Read the **examination regulations** and the **module handbook** completely. These will help you avoid nasty surprises during your studies. The module handbook also contains sample of study plans.

If you would like to know about everything that happens at the South Asia Institute, or about anything that is relevant for you as a student, sign up for the Institute newsletter. you will receive the **SAI newsletter** with the latest developments, events, information, HiWi vacancies, etc ...

<http://www.sai.uni-heidelberg.de/newsletter/>

Never pack **your timetable** too full - especially not in the first semester. Interest and curiosity are always good, but it is recommended to be in the Uni alltag first! Keep in mind that despite your "empty" -looking timetable at home, you still have to do your readings and digest what you have

learned. You should collect about 30 credit points per semester.

At the SAI and many other institutes, there are always interesting lectures and workshops that are not counted as study achievement. The topics are often led by respected experts and there is usually something for everyone. It also gives you the opportunity to meet other students who have similar interests and are not studying at the SAI. You will not regret extending your education outside of your specialization!

THE UNFOUNDED FEARS AT THE BEGINNING

Talk, talk, talk: No rhetorician has ever fallen from the sky. Everyone starts small and you will have time to acquire the necessary technical jargon, to sharpen your analysis skills, and to improve your understanding in general in the first semester.

Read, read, read: Keep a cool head! Everyone needs different amounts of time to read into topics. Studying takes effort. If you are pressed for time, read the introduction and the end of the text, then skim the rest.

Ask, ask, ask: There are no stupid questions when you are first starting out! Start asking questions early, because those who wait too long can quickly become lost. The lecturers, student advisers and Fachschaftsrat are happy to help.

Disorientation: Take the time to settle in Heidelberg and at the university, and to get to know the various libraries, institutes and especially fellow students. Your own interests and specializations will also become clearer during your studies. Do not worry if you do not know exactly where you are going.

Motivation: Sometimes, just at the beginning, studying is really easy. The learning is fun and you look forward to the next seminar. And then suddenly everything just seems to go wrong.

Phases of critical scrutiny can also be useful. They can help to see things from a new perspective and find new answers. It is important that you do not lose yourself in doubts and fears.

If things don't seem to get any better with time, and you still have difficulties studying or working, seek help!

CONSULTATION, SPORTS AND COURSES

The **Verfasste Studierendenschaft** (VS, students' association) offers various free **counseling services**, such as: legal advice, Bafög counseling, social counseling (Sozialreferat) and more. Look on the page of the StuRa: stura.uni-heidelberg.de

The University of Heidelberg offers a wide range of sports at the Institute for Sports and Sports Science (ISSW), many of which are free. The courses take place in the semester and partly in the semester break. For popular sports, you have to be quick to reserve a place by signing up online. More information: <http://www.hochschulsport.issw-hd.de/>

You can attend various language courses at the University's Language Laboratory. Usually these costs 80 euros. The courses can be credited in the module "Comprehensive Competencies". More information:

<http://www.uni-heidelberg.de/zsl/index.html>

If your financial problems at the university are overwhelming, there is counseling offered at the Studierendenwerk Heidelberg. More information:

<http://www.studentenwerk.uni-heidelberg.de/de/beratung>

The University Computing Center (URZ), the University Library and the Career Service also offer many interesting offers and courses for the students. At the beginning of your studies, you can, for example, learn various computer programs or proper time management for your studies. In part, there are also credit points (ECTS) for these courses.

IMPORTANT PLACES

During your studies, you will notice that certain **addresses / places** can be confusing at first because of their abbreviations:

- Das/Im Feld: Campus Neuenheimer Feld, address „Im Neuenheimer Feld“ = „INF“
- Bergheim, IPW, AWI: Campus Bergheim, the Faculty of Economic and Social Sciences is located there, as well as the Campus-library Bergheim (Departmental Library for Economic and Social Sciences)
- Unishop: The small grocery store in the Theoretikum (INF 306) has a wide selection of food, snacks and sweets, stationery, as well as fresh sandwiches at the bar. Alternatively, the Mathematikon has a REWE, Aldi, Rossmann and a bakery.
- BST: the Geo-Institute in the Berliner Straße.
- Marstall: the Zeughaus-Mensa at Marstall. This building also houses the Bafög office and offices of the Studierendenwerk. There is also a student café and a nice courtyard.

- Die Untere: The Untere Straße is Heidelberg's Party street! It is in the Altstadt near the Old Bridge. More pubs available on request.
- Spaghettisäule: A nickname for an abstract work of art in Bismarckplatz.



Spaghettisäule

MOBILITY

Although bikes are clearly the fastest and most convenient means of transportation in Heidelberg, some students will need a **Semesterticket**. This ticket also includes free rides on the cable car to the Königsstuhl and on the Neckar ferry.

If you need a car, you can register as a holder of a semester ticket discounted at the carsharing program **stadtmobil**.

If you do not have a semester ticket, you can still use your **student ID** card as a ticket from 7 pm onwards and on weekends and public holidays. This applies in the rnv area Heidelberg with Eppelheim, Dossenheim, Schriesheim, Leimen, Sandhausen and Nussloch.

For the still bike-less among you, **VRN nextbike** offers bikesharing.

<http://www.vrnnextbike.de/de/>

DSCHUNGELBUCH

Heidelberg has many university and non-university groups and organizations where you can get involved and network. Here are some examples. More information at:

<https://dschungelbuch.stura.uni-heidelberg.de/index.php/Dschungelbuch>

URRmEL is the bicycle self-help workshop for students, offering tools, help and, with any luck, spare parts; However, you have to lend a hand. The yellow workshop container is located at the INF 706 in the student dormitories.

More information at: <http://www.urrmel.uni-hd.de/>

Studieren ohne Grenzen is a non-profit association of students of all disciplines, which is now present in more than

10 German universities. In Heidelberg, the group is committed to better educational opportunities for young people in Sri Lanka. More on this: <https://www.studieren-ohne-grenzen.org/lokalgruppen/heidelberg/>

Appel un' Ei is a student cooperative that offers regional and seasonal products from organic farming at cost price. Find this under the canopy of the central canteen at Café Botanik.

The **Nightline Heidelberg** is a telephone contact point run by students for students. From 21 to 2 o'clock you can call here for information or an understanding ear. They are available at the telephone number **06221/184708**. More information at: <https://www.nightline-heidelberg.de/>

For many years, the **theater in the Romanisches Keller** has worked with countless student theater groups, as well as semi-professional and professional artists.

It offers a forum for almost all areas of theater and cabaret and, with around 180 events a year, forms an integral part of Heidelberg's cultural life. It offers almost everything, From classical theater, pantomime, cabaret, magic and travesty, to chansons and jazz, as well as the "Open Stage Heidelberg" event series.

COMING HOME SAFELY AT NIGHT

There are good reasons to deal with this topic. Harassment and attacks happen sometimes in and around Neuenheimer Feld. After sunset, students can be escorted by a security guard in the Neuenheimer Feld free of charge from the lab or lecture hall to their car, bus stop or dormitory. Students who come in the evening by bus or tram from the city and want to get safely to their dorm can also use this service. The security force can be reached directly under **06221-545555**.

It is also possible to get out of the Neuenheimer Feld at regular intervals from the regular stops on lines 31 and 32, starting at dusk, thus avoiding a longer route. Important: inform the driver stop request in time.

Women's night taxi: Women aged 14 and up can take Heidelberg's inexpensive taxi within the city limits between 22 and 6 o'clock. The tickets can be purchased in advance from the City of Heidelberg public offices. This service is only available from vehicles connected to the taxi center **06221 302030**.

DISCRIMINATION, WHO CAN HELP?

If you have been discriminated against in any way, there are several options. Of course, you can contact us confidentially. All departments will be happy if you get involved with them.

AUTONOMOUS ANTIRACISM DEPARTMENT

The autonomous antiracism department represents the interests of all students who have been victims of racism or cultural discrimination.

Our tasks include:

- Supporting affected persons
- Spreading awareness about the topic
- Advising the student body and other organs of the University on the topic
- Mediating to responsible authorities

If you have any questions or need help we are available at:

rbd@stura.uni-heidelberg.de

WOMEN* AND NON-BINARY DEPARTMENT

The Women's and Non-Binary Department (FUN) is an Autonomous Unit within the University of Heidelberg. As such, we represent the interests of female students* who are discriminated against based on their gender in university life.

We are also the contact person for the concerns and the participation of people understand themselves neither as a woman nor as a man and/or share the concerns mentioned.

To contact us, write an **e-mail** to frauen_nb@stura.uni-heidelberg.de We take care of your request.

QUEER DEPARTMENT

The autonomous Queer Department represents LGBTQAI (Lesbian, Gay, Bisexual, Trans, Queer, Asexual, and Intersex, here referred to all together as "queer") students. For all questions and problems that are related to queer life and queer studying, we are your contact persons - regardless of whether you need advice in the context of your coming out, or if there should be discrimination cases at the university. We always offer a discreet and trusting space for your concerns.

You can contact us via [queerreferat\(at\)stura.uni-heidelberg.de](mailto:queerreferat(at)stura.uni-heidelberg.de).



STUDYING WITH CHILD

About five percent of Heidelberg students have children. To ensure that the little ones are well accommodated while the parents are studying, the Studierendenwerk Heidelberg offers all-day childcare. In Heidelberg, children are looked after from the age of eight weeks until school enrollment. The monthly parental contribution is staggered in all institutions according to the gross income. Application forms are available at the InfoCenter, at the heads of the facilities on site, at the Kita administration or online at the homepage.

The Mensa for Kids campaign, a cooperation between the state of Baden-Württemberg and the local Studierendenwerke, allows young academics (up to ten years old) to eat for free in the canteen, if accompanied by their parent.

To use this offer, please request the free "**Mensa for Kids**" passport. This requires the student ID card and the child's birth certificate or the family book. In Heidelberg the ID cards are available at Marstallhof 1 in room 001 (ground floor).

STUDYING WITH DISABILITY OR CHRONIC DISEASE

The autonomous department for students with disabilities or illness (autonomous health department) helps and represents the interests of all concerned students of the University of Heidelberg.

Out of 15,000 surveyed students with a disability or chronic illness, 94% of health impairment are not (immediately) visible. Especially for these students, the study routine is difficult, because in addition to the non-recognition, many do not know about possible disadvantages compensation or do not use them.

Please be aware that disadvantage compensation is there to compensate as much as possible for the difficult study conditions. The exact tasks of the health department include:

- Supporting the affected persons
- Spreading awareness about the topic
- Advising the student body and other organs of the University of Heidelberg
- Mediation to the responsible authorities

If you have questions, send a short mail to:

gesundheitsreferat@stura.uni-heidelberg.de

WHAT ELSE DO WE DO

We, the Fachschaftsrat, advise and work not only for you, but also do many other things. Every year we organize the freshman breakfast, the pub crawl, a MA barbecue, as well as the summer and winter fest and other events during the semester.

In order for us to continue to do such great things we need you! Join the Fachschaft!

Pub crawl



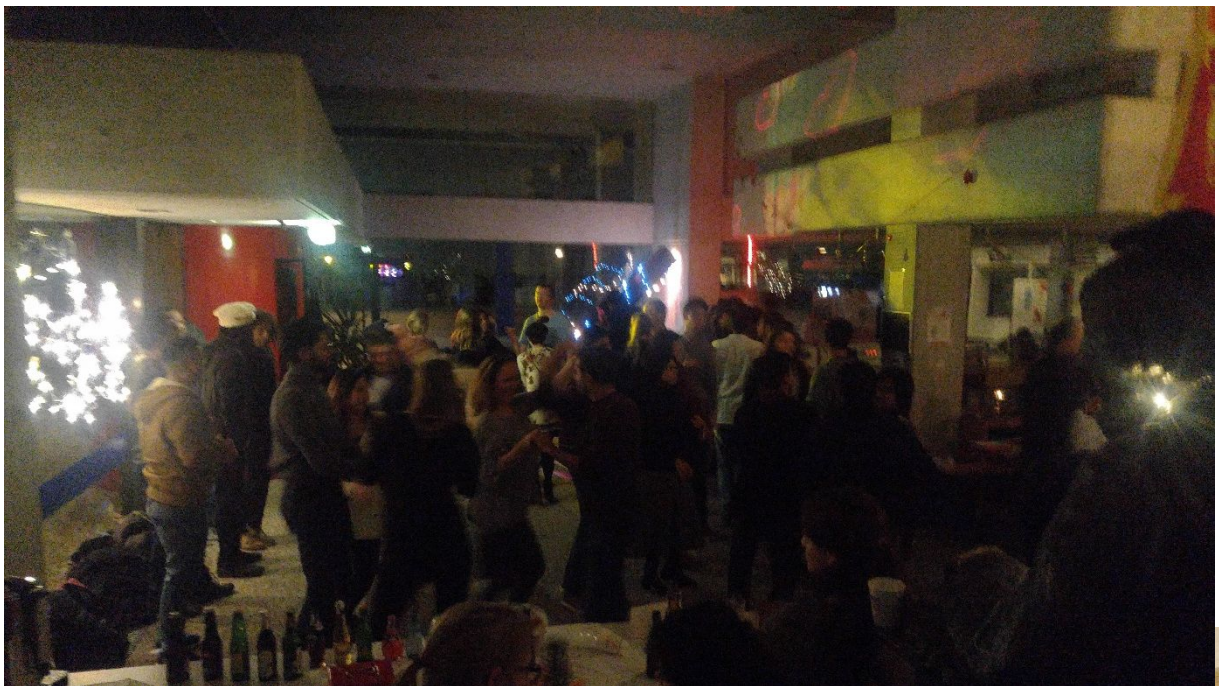
MA-BBQ 2017



MA-
BBQ
2017



Winter fest 2017



Join the
Fachschaft, we
have cookies :D





Summer
fest 2017

At the end of the year, we also publish a calendar for the institute with pictures taken by students.

We are always happy when students contribute something to the program (for example, dance drama, movie night, art exhibition, work groups, courses).

In general, we are pleased, as well as other committees, if you want to actively participate.

Here are some examples of student initiatives at the SAI:



At the request of some students, an old film, which was filmed at the SAI, was shown.

***We bought the cookies with
your money :D***



Some students practiced weekly choreographies for the summer fest to contribute a program point.



The Sri Lanka Working Group consists of students and lecturers of the SAI and is committed to the academic exchange of various faculties on the diverse subject area of Sri Lanka.



Bengali Theater at the summer fest 2017



Dan Popek played piano at the winter fest 2017

And now the statutes for the very brave among you! :D

**Join now! The Fachschaft
were eating your cookies**

STATUTE OF THE STUDIENFACHSCHAFT SAI

§1 General

(1) The Studienfachschaft represents the students of their subjects and decides in particular on subject-specific questions and applications.

(2) The affiliation to the Studienfachschaft results from the list in Annex B.

(3) The Studienfachschaft provides the student members for the committees working in their field or at least participates in a joint election proposal for them.

(4) Elements of the student body are the Fachschaftsvollversammlung and the Fachschaftsrat.

§2 Fachschaftsvollversammlung

(1) The Fachschaftsvollversammlung is the meeting of the members of the Studienfachschaft. It meets publicly, as far as legal regulations do not oppose it.

(2) All present members of the Studienfachschaft are entitled to speak, vote and make applications.

(3) A protocol of each meeting have to be made and must be publicly available.

(4) Resolutions are passed by a simple majority.

(5) The resolutions passed are binding for the Fachschaftsrat.

(6) Fachschaftsvollversammlung must be convened immediately by the Fachschaftsrat:

a. at the request of one third of the members of the Fachschaftsrat or

b. upon written request of 1% of the members of the Studienfachschaft.

(7) The convening of a Fachschaftsvollversammlung must be publicized at least 5 days in advance in a suitable manner and in the usual way. In urgent cases, the Fachschaftsrat can convene a Fachschaftsvollversammlung within 2 days.

§3 Fachschaftsrat

(1) The Fachschaftsrat is elected in equal, direct, free and secret elections. **There is a choice of persons.**

(2) All members of the Studienfachschaft have the right to vote and run for election. **The electoral regulations of the student body or a special electoral code issued by the StuRa for the elections of the student councils apply.**

(3) The Student Council consists of at least three members.

(4) The Student Council is responsible for the interests of the members of the study program.

(5) The tasks of the Student Council include:

a. Convocation and leadership of the Fachschaftsvollversammlung.

b. Execution of resolutions of the Fachschaftsvollversammlung.

c. Leadership of finances.

d. Advice and information for the student members.

e. Participation in the curriculum design.

f. Exchange and cooperation with the members of the teaching staff in the programs concerned.

G. Appointment of student representatives in committees of the University of Heidelberg or preparation of proposals

for the appointment after a consultation in the
Fachschaftsvollversammlung

(6) The term of office of the members of the Student Council is one year.

(7) §38 OS applies for leaving the Student Council.

§ 4 finances

(1) The Student Council shall appoint up to two financial officers * who work together with the financial officer of the written student body.

(2) Financial resources available to the study program at the South Asia Institute should serve to improve the study situation at the South Asia Institute and to finance events for the members of the study program.

(3) Financial decisions must be taken by simple majority.

§ 5 Cooperation and Voice Management in the StuRa

(1) The Student Council sends representatives of the student council in the StuRa. Representation is possible. The Student Council determines the order of substitution

(2) The term of office of the representatives of the StuRa is one year.

(3) § 38 OS applies to the premature departure from the StuRa.

(4) StuRa representatives are required to inform the Student Council in writing within one week after a StuRa session orally about the main contents of the StuRa

session.

(5) StuRa representatives can be recalled by the Student Council if they do not fulfill their duty to inform. This is done either in writing to the Student Council or orally by participating in the Fachschaftsvollversammlung.

(6) In the event of the departure of the representative, a new person shall be sent to the StuRa pursuant to §5 (1).

(7) According to §14 of the organization statute of the student body, the study discipline may form a cooperation with other study subjects

§ 6 polls

(1) The Student Council can carry out voluntary surveys of current topics in teaching, study and administration at the Institute among all members of the study program, provided that the same objectives are not pursued for which instruments are already being used at the University of Heidelberg in accordance with the evaluation regulations.

(2) The data protection regulations are observed.

§ 7 amendment of the statutes

(1) Requests for changes to the statutes for these statutes in the name of the study subject must be requested by at least five members of the study discipline in the student council.

(2) Requests for changes to the bylaws of these statutes on behalf of the student body must be approved by a two-thirds majority of the members present in the student

council. This student council must be attended by at least 15 members.

(3) Changes to the statutes are decided by the StuRa.