

Fachschaftsvollversammlung SAI

Datum: 04.05.2020

Beginn: 16 Uhr

Ende: 18 Uhr

Anwesend FSR: Aditi, Maida, Mandip, Mithily

Anwesend insgesamt: 6

Recap of meeting no.1 (as is):

tasks of the members-distribution of the following work:

- A. Finance (Aditi, Maida)
- B. Direktorium Meeting (Aurangzeb, Maida)
- C. StuRA general meetings (every 14 day) (election to be held)
- D. Our website and Facebook page (Aditi, Mandip)
- E. Email to Lars and other university ppl (Mithily, Aditi)
- F. Contact to students (one for BA, one for MA students) (Aditi, Aurangzeb, Mandip)
- G. QSM (still to decide)

Pending task of last meeting: NIL

Topic 1: QSM

The QSM structure and details were explained by the former FSR Vinojan, post which it was decided that the FSR would send email to all departments with the QSM application form. A decision can be taken and then the suggestions could be made to concerned personal/department. The deadline for submission by FSR is 15 May 2020.

Task: 1) Email all SAI departments- Mithily

2) Enquire the QSM available for the year- Mythili

Topic 2: Ditektorium representative and general assembly meeting

As per rules the representative of SAI students at the Ditektorium is to be elected in a General assembly meeting. The time of the next General assembly meeting is set at 5pm on Monday 11 May 2020 where the representative will be decided by majority.

The general assembly meeting consisting of SAI students and FSR would then follow on same time and day every week henceforth.

The meeting would be online on zoom platform.

The FSR would meet online at 4pm on May 11 to check the online technicalities and updates on tasks before the actual meeting

Task: a) Ask Aurangzeb Khan to add Aditi to Fb as admin- Aditi

b) Upload the time and date of meeting on FB and website -Aditi and Mandip

c) Ask for IT help to reset SAI SFR website pw – Mithyli

d) Upload the MOM, FSR details & Upcoming Meetings on website: Mandip & Aditi

Topic 3: Finance/ Budget application to STURA

For SoSe2020 Maida would be the signatory authority. STURA requires a signed copy of the budget which Maida would send after being briefed by Mithyli.

Mithyli would guide Aditi and Maida in understanding the budget plan in a physical meeting post Covid restrictions are lifted.

Task: fill the FSR budget form and sends it to STURA- Maida

Topic 4: FR elections

It was informed to the FSR by STURA via communication with Mithyli that FR elections amid the Covid restrictions are not possible. So, the FSR will enquire about who will or is representing the students of SAI in FR meetings.

Task: Enquire who is the FR representative for SAI- Mithyli

Topic 5: Communication within FSR

As Maida is not available on what's app hence the communications will be moved to University based Riot/ hichat group online and all the FSR are requested to join by providing Riot id after activating hichat/riot.

Task: Make a Riot group and invite all the FSR- Aditi

Topic 6: Examination board student representative nomination

Mithyly informed the attendees that Mr. Lars Stöwesand

via his email communication to her has asked FSR to send a representative in the board. The person should be knowing German, and this is an urgent request. This role can be taken by any Sai student and as Vinojan has represented students at the board earlier it was unanimously decided that he will continue to represent the SAI students.

Task: Mail Mr. Lars Stöwesand informing the same: Mithyli

Topic 7: Meeting with Mr. Lars Stöwesand

It was communicated to FSR via Mithyli that Mr. Lars Stöwesand would like to meet the FSR in August or September i.e before the start of winter semester as the students will have to decide on how to arrange meet and greet of the new students coming in.

This procedure is not to be done for SoSe2020 as there are very few new students.

Schedule of the meeting will be conveyed to FSR later this semester.

He has also asked FSR to update the website and inform him.

copy sent to SAI SFR official email id, MOMs to be uploaded online post proof reading and translation by FSR